

# Data Analyst

Synergia Ltd  
Wellington Central  
Consulting & Strategy | Analysts  
Full Time

## About the business

**Synergia** is a consulting group with offices in Wellington and Auckland. We have been in business over 20 years with a strong track record of delivering successful projects with a diverse group of clients. Synergia focuses on data driven approaches based on analysis of qualitative and quantitative data to support our clients to make better decisions. We have a strong analytics team with expertise in data science and online visualisation. Synergia also includes specialists in evaluation, systems design, and implementation science.

## About the role

An opportunity has arisen for a Data Analyst to work alongside our team of experts providing support with the analysis, management and reporting of quantitative data. Your analytical insight will support the quality of our work, engagement with clients and the development of our business. Data analytics includes intelligent interrogation of quantitative and qualitative data, modelling and simulation, and visualisation.

This role will be based in our small, but growing, Wellington office. You will be responsible for supporting, maintaining and improving on existing analytics dashboards and reports. At the same time, you will also work with the wider team, providing customised analytics across a range of new projects and clients.

## Job tasks and responsibilities

- Support the entire quantitative analysis cycle - from cleaning and management of data, through to analysis, interpretation and presentation of findings.
- Supporting us to work with our clients to understand their issues; analyse and present data to help make decisions and resolve issues.

Working with the team using our internal data and analytics to understand and drive our business performance.

You must have full rights for travel and work in New Zealand.

## Benefits and perks

- Great opportunity to work alongside experts in data analytics, evaluation and service design, as well as the expertise and insight of our clients
- The opportunity to shape and grow your own area of expertise within our business
- The ability to progress at pace, we are not limited by caps on senior roles
- Dedicated Personal Development time to work on growing your own skills and capabilities
- Lambton Quay location - close to all main public transport routes
- Flexible working options
- Wide range of projects and challenges – you won't be stuck doing the same thing everyday
- Great opportunity to work across our New Zealand and Australian projects

- Access to a workplace that values you and your wellbeing. This includes access to the Employee Assistance Programme, funded flu shots and other benefits.
- Fantastic working environment. We do great work and have fun!

## Skills and experience

### About you

The below skills and experience are not necessarily mandatory - demonstrating an aptitude and willingness to learn new analytical methods/tools as needed, is key.

Links to online portfolios are highly encouraged as part of the application process.

### Skills and experience

- 1-3 years relevant work experience, preferably within a consulting or project delivery environment.
- Intermediate to advanced Excel skills – for example, an understanding of common formulas (e.g. VLOOKUP, INDEX, MATCH, IF, and text/string manipulation), conditional formatting, and pivot tables.
- Cleaning, management, and interpretation of data, including identification of pattern and gaps.
- Experience with at least one programming language in the context of data analytics or data visualisation e.g. Python, R, JavaScript, DAX etc.
- An understanding of relational databases and their structure. Experience with SQL would be highly beneficial.
- Experience analysing event and/or spatial data would be a bonus.
- Experience with Git version control would be useful.

***We would also consider recent graduates for this role and/or hobbyists looking to build a career in data analytics.***

### Personal Attributes or Interests

- Be self-motivated, have initiative and be professional in your work habits.
- A trouble-shooting nature supported by good project and time management skills.
- A tendency/desire to automate the boring stuff.
- Have an interest and/or knowledge of the health, justice, education or social care sectors.
- Flexible approach to work - must enjoy and thrive in a fast-moving environment where things can change from day to day.
- Ability to work well in a small team.
- Ability to work in a way that supports the values of Synergia

Please apply with your CV and a cover letter outlining your relevant experience and rationale for applying for this opportunity.

Applications can be sent through to [anne-lise.blackburn@synergia.co.nz](mailto:anne-lise.blackburn@synergia.co.nz)